

Name: \_\_\_\_\_ Date: \_\_\_\_\_ Period :

Mrs. Howard – Science 6 & 7

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# CLASS RULES, EXPECTATIONS & PROCEDURES

## **BE RESPECTFUL:**

- ✓ Respect yourself – always conduct yourself in a positive manner.
- ✓ Respect your teachers, classmates, and others – raise your hand to speak, listen to each other, and respond positively.
- ✓ Respect the learning environment – in order to maintain a safe and secure atmosphere, we must keep our classroom clean and organized. This includes asking permission to leave your seat for any reason.
- ✓ Respect your class work – the work that you produce and hand-in is a reflection of you and should always be completed to the best of your ability. Please see me as soon as possible if you are having difficulty with any assignment.
- ✓ Respect your school and its property – all students are expected to abide by all school rules.
- ✓ Follow proper lab safety. If during any lab sessions, you do not do this, you will forfeit the right to participate in the lab, and you will receive a grade of a zero for that assignment. All Long Branch Middle School Students are required to sign the lab safety contract before participating in any lab activities.

**SUPPLY LIST:** *Students will need the following supplies for science class this year:*

- 3 ring binder (with dividers and notebook paper)
- Pencils (w/ eraser) and/or pens (blue or black ink only)
- A composition notebook
- Earbuds or headphones (preferably labeled)
- Colored pencils, glue sticks, highlighters and scissors
- *Tissues for the classroom are greatly appreciated*
- *Other items may be requested for projects later in the year. I will try to provide as much advance notice as possible.*

## **GRADING POLICY: \*district policy\***

**Formative Assessments 30%** - Classwork/Homework/Quizzes/Participation/Project Check-ins

**Summative Assessments 70%** - Tests/Labs/Large Projects

## **CLASS PARTICIPATION:**

- ✓ Raise your hand to ask or answer any questions.
- ✓ You are expected to come to class prepared every day. This includes bringing all required materials, including homework, on the day we meet.

## **HOMEWORK/QUIZZES:**

- ✓ Homework is to be neat, complete and on time.
- ✓ You may turn in your missing homework **the next day that your class** meets to earn back partial credit.
- ✓ Quizzes may be announced and unannounced. Quizzes are not always in the form of a paper or computerized quiz. Some may consist of a quick in-class project or assessment.
- ✓ **Take notes, stay organized & be prepared!**

## **TESTS:**

- ✓ Tests will always be announced and reviewed for beforehand.
- ✓ Large projects and assignments may count as a test grade(s) when indicated.
- ✓ If a student is going to take a re-test, the highest grade that can be earned is 70%.

## **EXTRA HELP:**

- ✓ I am available before school and during lunches for extra help sessions.
- ✓ Please contact me a couple of days in advance so I can ensure that there are no scheduling conflicts.

## **CONSEQUENCES FOR POOR DECISION MAKING:**

1<sup>ST</sup> Time: Verbal Warning

2<sup>nd</sup> Time: Contact with Parent/Guardian (Note, e-mail, or phone call home)

3<sup>rd</sup> Time: Morning or Lunch Detention

4<sup>th</sup> Time: Written Up and Referral to Principal's Office

*Mrs. Howard reserves the right to use referrals in instances where students have endangered others, used inappropriate language in the classroom or interfered with the learning process for the rest of the class.*

## **REWARDS FOR POSITIVE CHOICES:**

I use a ticketing reward system with a weekly raffle for each grade. The more tickets a student earns, the better chances of an opportunity to pick out something from the prize box! Prizes include ear buds, school supplies, games etc.

**IF YOU ARE ABSENT:**

- ✓ You are responsible to find out all the work you missed including do nows, class notes, homework, labs, projects, quizzes and tests. Please see me with any questions!
- ✓ For each day you are absent you will be given one day to make up the work.

***I am looking forward to a wonderful year filled with hard work, excitement and enthusiasm. To ensure a safe and calm learning environment we need to implement these rules, procedures and expectations in our classroom throughout the year. I will not tolerate any disrespect toward myself, towards each other, our classroom, or our school. If you are having any issues at all, my door is always open. Please see me sooner rather than later so I can help you.***

***Thank you!***  
***Mrs. Howard***

***I have read and understand Mrs. Howard's classroom rules, policies and procedures.  
Student acknowledges reviewing these procedures in class.***

**Student Signature:**

**Date:**

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**Parent/GuardianSignature: \_**

**Date:**

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**CLASS** \_\_\_\_\_ **PERIOD** \_\_\_\_\_